

## Application for Summer Employment 2024 (Fillable Document)

Name (First & Last):	
Address:	
City/Town	
Province:	
Postal Code:	
Date of Birth (DD/MM/YYYY):	
Cell:	
Email Address:	

<p>What are the top 3 positions you are interested in? *Please note, it is not guaranteed that you will receive one of your top 3 positions.</p>
1.
2.
3.

Have you previously been employed with Bay Bulls Bauline Athletic Association?	
If Yes, what position (s):	

Do you have a valid driver's licenses?	Yes	No
Do you have access to a vehicle?	Yes	No

### Education

High School: Indicate the highest grade completed as of June 2024	
Post-Secondary? Indicate Program & Institution	
Degree/certificate, diploma received? (yes or no)	
Are you planning to attend a secondary/post-secondary institute full-time in September of this year? Yes or No	
If yes, what is your course of study	

**Qualifications**

Please put an "X" next to the qualifications that you have received AND attach all certificates/awards to your application package

HIGH FIVE Principles of Healthy Child Development		Date Completed: _____
HIGH FIVE Sport		Date Completed: _____
NCCP Fundamentals		Date Complete: _____
Standard First Aid		Expiry Date: _____
CPR		Expiry Date: _____
NCCP Theory Course		Level: _____
NCCP Technical Course		Sport? _____
Bronze Medallion		Date Awarded: _____
Bronze Cross		Date Awarded: _____
National Lifeguard Certification		Date Awarded: _____
Youth Referee (Soccer)		Date Completed: _____
Leadership Courses		List courses: _____
Please list any other certifications or awards you have that are not listed above:		

**Recreation/Sport/Tourism/Maintenance Activities & Skills**

Please put and "X" next to all that apply AND attach all certificates to your application package

Drama		Art	
Archery		Soccer	
Crafts		Swimming	
Cooperative Games		Baseball/Softball	
Orienteering		Hiking	
Outdoor Recreation		Fields/Maintenance	
Tourism		Music/Voice	
Basketball		Ice and/or ball hockey	
Other:			

**Volunteer Experience**

Please put an "X" next to all that apply

Special Events		After School Programs		Girl Guides or Cadets	
Student Council		School Activities		Sport Groups	
Other:					
Please provide information regarding your volunteer experience:					

**References (excluding relatives)**

Name:	
Relationship:	
Phone & Email:	

Name:	
Relationship:	
Phone & Email:	

Name:	
Relationship:	
Phone & Email:	

**Submission Check List:**

**Check each item with an "X" to ensure it is included in your application package**

Completed Application Form	
Cover letter & Resume	
Current RNC Certificate of Conduct with Vulnerable Sector Check OR Dated receipt of application Note: Vulnerable Sector Check is for those 18 and older only!	
Standard First Aid/CPR Certificate OR proof of enrollment in an upcoming course (dated before July 1, 2023)	
HIGH FIVE PHCD Certificate OR proof of enrollment in an upcoming course (dated before July 1, 2023) NOTE: BBAA will be hosting a HIGH FIVE course prior to July 1, 2023. Date TBA	
Any other applicable certification	

**Declaration**

Are you legally entitled to work in Canada? Yes \_\_\_\_ No \_\_\_\_

Have you ever been discharged because your work or conduct was unsatisfactory? Yes \_\_\_\_ No \_\_\_\_

I certify that the information provided on this application is true and complete to the best of my knowledge and consent that the BBAA may, at any time, verify the information. I understand that if I am employed, any false statement on the application shall be considered sufficient cause for dismissal. It is further understood that from the date of hire, there will be a probationary period, and the BBAA will assess my performance. If, at the end of this period, my performance is unsatisfactory, the BBAA will have the right to terminate my employment.

Signature (typing the name will satisfy the signature requirements):	
Date (DD/MM/YYYY):	

Please submit completed application and ALL required documents to Carla at [carlasullivan@bbrlc.ca](mailto:carlasullivan@bbrlc.ca)

**NOTE: Applications will NOT be accepted if they are sent via google docs or if photos of the individual pages of resume/application are attached to an email. Resume and application must be sent via word or pdf.**

FOR OFFICE USE ONLY

Date received:	
Acceptable for employment:	
Interview:	
Interview date and time:	
Approved by:	
Date of approval:	